



FileNET®

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PANAGON CAPTURE

Integrated Document Capture for the Enterprise



It's not just a paper world any more. Information reaches the enterprise today from any number of sources and in a variety of formats including faxes, email, documents from the Web, even as digitized audio or video clips. Whatever the document type, information is a vital asset and distributing this resource quickly and efficiently throughout the enterprise is essential to the success of your business.

Product Overview

Panagon™ Capture has the power and flexibility to effectively harness and direct this complex mix of information. As the front end of FileNET's Panagon suite of integrated document management (IDM) software, it captures, indexes, and stores multiple document types into FileNET repositories. Now all the information pertinent to any given business transaction can be captured and stored in a single electronic folder — providing tremendous business process automation productivity gains.

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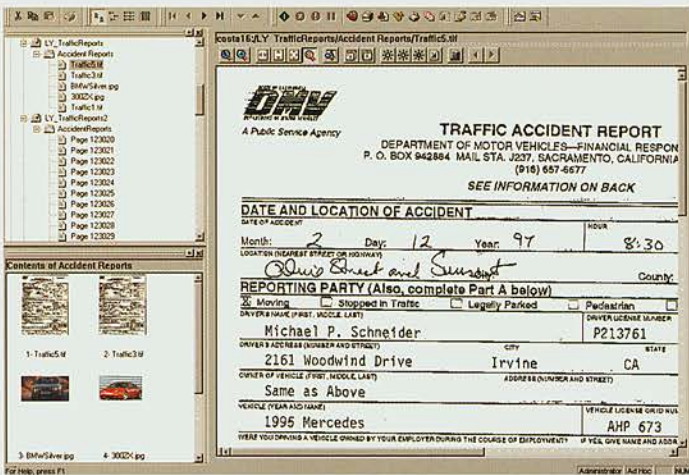
A component-based approach to the document capture process, Panagon Capture is suitable for high- and low-volume scanning environments. It provides direct out-of-the-box functionality or can be easily customized. Its modular architecture allows you to tailor a capture application to the specific needs of your enterprise, and you can combine Panagon Capture components with capture-specific, third-party software components.

Panagon Capture integrates into the existing business automation environment and is designed to comply with Microsoft standards and with industry-standard software

development tools and interfaces. Rapid application development (RAD) controls expedite and simplify programming, shortening the gap between system development and productive activity. And the user interface is based on the popular Windows Explorer model, reducing user training and support time.

Capturing Multiple Document Types in a Single Solution

Business runs on information. To support this need, an effective enterprise document capture application must accommodate the variety of capture environments and document types flowing through the organization today. Panagon Capture supports more than 120



With Panagon Capture, you can view objects as icons, thumbnails, or full images making document and batch assembly an easy, intuitive process.

simplex and duplex scanner configurations, ranging from desktop to production. Incoming faxed documents can be captured directly into the system and Panagon Capture can accept image and non-image data including HTML pages or forms from the Web and Electronic Data Interchange (EDI) documents.

With Panagon Capture, you can accept more information from more sources, then efficiently and accurately process the documents as required — saving valuable time and ensuring data integrity.

Modular Architecture Improves Productivity

Panagon Capture provides a complete set of document capture process components fully integrated into the FileNET system environment. Each of the components provides an element of capture functionality such as scan, assembly, barcode, and index. You can select several advanced components to create an effective enterprise-wide, high-volume operation or choose the components for basic functionality in a distributed, low-volume capture environment.

Unlike monolithic capture applications, each Panagon Capture component operates independently, improving performance in high-volume applications. For example, multiple image enhancement or barcode components can be configured in the same environment, effectively doubling the processing speed. The result is a more efficient system that is closely configured to the needs of the enterprise. With Panagon Capture you can:

- Streamline document entry processing, reduce long-term operational costs, and improve productivity with barcode, patchcode, forms ID, and image enhancement components.
- Automate indexing and improve indexing accuracy of incoming data with index, index verify, image verify, and assembly and commit components.
- Capture inbound faxed documents directly into the system, taking advantage of the automated processing features available with other capture components.

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Lowering Capture Development Costs

Customizing a capture system can be a costly and time-consuming design project. Panagon Capture resolves these issues with the use of RAD tools. This significantly curtails software development time and reduces the cost of ownership since customized RAD objects can be recycled in other projects. In Panagon Capture, components and custom applications can be created in industry-standard programming environments including C++, Visual Basic, PowerBuilder, and others.

The software framework around Panagon Capture is based on Microsoft OLE Automation. This technology makes it easy to plug in third-party OLE components — such as OCR/ICR — that interact seamlessly with the capture application. The Panagon Capture repository interface is based on Microsoft's component object model (COM) to ensure interoperability of all repository software objects.

And Panagon Capture is designed with the flexibility to integrate into the workflow automation environment of the enterprise. It offers dynamic object routing with FileNET Visual WorkFlo® software that leverages a single workflow environment throughout the enterprise. An embedded Routing Wizard can be used to develop capture paths for simple, sequential processing of batches. The Routing Wizard automatically creates a simple capture path to each component, saving you programming time and resources and allowing you to add new applications quickly and easily.

Reducing Cost of Ownership

Eliminating bottlenecks and maximizing resources can streamline the capture process and significantly decrease long-term operational expenses. Panagon Capture can further reduce document capture costs with image enhancement, automated indexing via barcodes and patchcodes, and tight system integration into the enterprise. Each department can customize the

The screenshot shows a Microsoft Word document containing a traffic accident report form. The form is titled "TRAFFIC ACCIDENT REPORT" and is from the "DEPARTMENT OF MOTOR VEHICLES". It includes fields for "DATE AND LOCATION OF ACCIDENT" (Month: 2, Day: 12, Year: 97; Location: Ohio Street and Summit), "REPORTING PARTY" (Name: Michael P. Schneider, Address: 2161 Woodwind Drive, Irvine), and "VEHICLE YEAR MAKE" (1995 Mercedes). A "Report Field Properties" dialog box is open over the "AUTO VIN" field, showing configuration options: Index field name: vendor (REQUIRED), Type: STRING, Display name: AUTO VIN, Default field value: (empty), and Input Mask: Upper case (alphanumeric only). The dialog also has "OK", "Cancel", "Apply", and "Help" buttons.

Panagon Capture uses several validation rules and techniques to ensure data accuracy when indexing.

document capture process to their specific needs, eliminating wasted effort and the cost of purchasing unnecessary applications.

To assist in designing the most efficient configuration, Panagon Capture also provides detailed productivity reports. System metrics track the progress and status of any unit of work at any point in the process path. This information is vital in determining capture throughput, improving operator productivity, and enhancing the data capture process.

Specifications

Software

- FileNET Panagon IDM Image Services 3.4.0/Windows NT 4.0 (scan station)
- Supports Win 95 and Win NT (on non-scanning components)

Hardware

- Pentium 133 MHz PC or higher (minimum)
- 32 MB Memory (64 MB recommended for color scanning)
- 1 GB hard disk (minimum)

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